

St James Lutheran Church of Limerick, PA
Job Description for Youth Ministry Coordinator

Biblical Ministry Objective

Let no one despise your youth, but set the believers an example in speech and conduct, in love, in faith, in purity. Until I arrive, give attention to the public reading of scripture, to exhorting, to teaching. Do not neglect the gift that is in you, which was given to you through prophecy with the laying on of hands by the council of elders. Put these things into practice, devote yourself to them, so that all may see your progress. Pay close attention to yourself and to your teaching; continue in these things, for in doing this you will save both yourself and your hearers. (I Timothy 4:11-16)

Ministry Goals

1. As part of the staff leadership of St. James, work with and guide the younger people of this church so that they are thriving, passionate disciples of Jesus Christ. This is summarized for this congregation in the words of our Mission Statement: "Following Jesus, We Love God and Neighbor!"
2. To oversee, and in partnership with other leaders, coordinate, strengthen, expand and create ministries that especially help youth and families grow as disciples.
3. To work in partnership with parents to assist them in their baptismal responsibility to help their children grow as followers of Jesus Christ.
4. By encouraging and mentoring, recruit and equip more leaders into children and youth ministry.

God Given Gifts

1. A deep commitment to our Lord Jesus Christ expressed through daily prayer and reading of scripture, weekly worship, significant service and giving, sharing of your faith and an appropriate Christian lifestyle. This faith should also be expressed in a manner consistent with Lutheran theology.
2. A passion to help younger people grow as followers of Jesus Christ.
3. Strong people skills including good listening skills, warm personality and clear communication skills.
4. The ability to take responsibility for the children, youth and family ministries of St. James.
5. Gifts of empowerment, leadership, team building, flexibility, mentoring, and training.
6. Strong organizational skills consistent with managing multiple projects and responsibilities.
7. Capabilities: physically for active youth activities (local & regional travel, sporting events, mission trips, etc.), intellectually by growing through study and continuing education and emotionally by respecting personal boundaries and taking periods of rest and sabbatical.

Responsibilities

- In cooperation with other Youth leaders and volunteers; Plan, Implement, track attendance and Oversee the Youth Ministries which currently include:
 - a. Small groups; Junior High Affirmation group and Senior High small group
 - b. The Well
 - c. 5th and 6th grade Sunday morning class
 - d. Box City
 - e. Youth led Christmas Eve Service and occasional other youth led service opportunities
 - f. Service projects
 - g. Mission trips
 - h. Faith building events; Junior High and Senior High Youth Gathering (a Synod sponsored event)
 - i. Fundraising

- In cooperation with the Affirmation Teacher(s) to provide a program which prepares young people to make a faith commitment
- Perform administrative responsibilities such as communication and advertising for youth programs (newsletter, email, flyers, webpage, etc.), preparing and administering appropriate church budgets, event registrations, medical forms and safety/background checks.
- Plan and implement a system to contact youth who fall away from youth groups and church related activities.
- Stay connected with youth and parents via phone, email, and in person during church related activities
- In cooperation with the Children and Family Ministry Coordinator, along with volunteers; Oversee and Encourage participation at events listed below, but not limited to:
 - a. Rally Day
 - b. Fall Festival / Trunk or Treat
 - c. Advent Family Night
 - d. Walk With Jesus / Easter Egg Hunt
- Encourage participation in the following Worship ministry opportunities: acolytes, reading the lessons, nursery care, helping in Kids Connect, VBS, etc.
- To foster communication: attend weekly staff meeting, monthly Children and Youth Ministry Team meetings, quarterly leadership meetings and send report to the monthly Church Council meetings and attend as necessary.
- With the support of Congregational Staff and Church Council, establish and implement a Youth Ministry Cabinet.
- Serve as a representative of Jesus Christ for children, youth and parents in need of support, encouragement and love, referring to counseling when appropriate
- Attend worship on a regular basis and seek ways to grow in discipleship and faith.